

Application for a Church Restoration Grant

Marshall's Charity exists to support the Church of England and the Church in Wales by making grants towards the repair of parsonages and churches.

Section 1: Guidelines

Can we apply?

To be eligible for a Church Restoration Grant a church must:

- Be an Anglican church
- Be located in the counties of Kent, Surrey or Lincolnshire as constituted in 1855 (broadly coterminous with the current dioceses of Canterbury, Rochester, Guildford, Southwark and Lincoln)
- Not have started work on the project
- Not have applied for a grant from Marshall's Charity within the past three years (whether or not the application was successful)

To be considered for a grant:

- There should be at least one communion service a month held in the church
- The works should be expected to cost at least £5,000
- The total cost of the works should not normally exceed £100,000
- You should expect to commence work within 18 months of the application form being submitted.

What do you give money towards?

Grants are given towards the repair or improvement of church buildings. Grants have been given in the past for:

- roof repairs
- tower repairs
- stonework
- church floors
- new heating and lighting
- new toilets
- adaptations for disabled access
- reordering including kitchen facilities, as long as they are within the footprint of the church
- sound systems
- rewiring

Is there anything you don't fund?

We do not give grants for:

- professional fees
- works outside the footprint of the church, including:
 - church halls
 - external meeting rooms and facilities
 - church grounds
 - boundary walls and fences
- redecoration
- bells
- organs
- clocks
- monuments
- brasses
- stained glass

What is the value of a Church Restoration Grant?

Marshall's Charity typically makes grants in the region of £3,000 to £10,000 for church restoration projects. Please note that it would be unusual for the Trustees to agree to fund the full cost of a project.

How do we apply?

Complete the application form on your computer using Adobe Reader. (Please note that we cannot read forms which have been completed using other software). Save it on your computer and then email or post it back to us. Alternatively you can print the form and complete it by hand. We would normally expect the form to be completed by the incumbent, a church warden, the treasurer or PCC member.

When returning your form, please attach your church accounts for the past three years.

You may also wish to enclose other documents to support your application, for example:

- your Mission Action Plan
- recent church newsletter
- parish magazines

What will happen after you have received our application form?

First we will check that the church and the project meet our criteria. We will then send you an acknowledgement letter and may give you permission to start your work on the understanding that this will not commit Marshall's Charity to awarding a grant.

The application will then be subject to a three stage process:

1. Shortlisting

The Grants Committee meets three times a year to consider all eligible applications received since their last meeting. The Grants Committee reviews all the applications and produces a shortlist of applications to progress to stage 2 of the process. Marshall's Charity gives grants for the benefit of worshipping communities and as such the Grants Committee has particular regard to how the works will benefit the mission and ministry of the church.

Following the meeting of the Grants Committee all churches will be notified whether or not they have been shortlisted.

2. Surveyor's visits

If a church is shortlisted then our surveyor will arrange to visit your church so he can write a report for the Trustees.

3. Trustee meeting

All shortlisted applications will be considered at the next Trustee meeting (held in April, July and October each year). You will be notified of the result of the application soon after the Trustee meeting, and if successful you then have 2 years in which to claim the grant.

Where can we find out more?

Further information is available on our website: www.marshalls.org.uk. If you have any questions please call us on 020 7407 2979 or email us at grantoffice@marshalls.org.uk.

NOW: Complete Sections 2 - 5. Please open the document in Adobe Reader if you are completing the form on your computer.

Section 2: Your Church

Name of Church

Name of Parish

Name of Benefice

Name of Diocese

Type of Benefice

(Individual Parish, United Benefice, Team Ministry, etc.)

Church's Address

Incumbent's Name

Incumbent's Address

Incumbent's Telephone Number

Incumbent's Email Address

Incumbent's Title

(Rector, Vicar, Priest-in-Charge, Team Rector, etc.)

Population of Parish

Number of People on Electoral Roll

Patron

In which year was the church built?

Is the church listed? Which grade is it?

Index of Multiple Deprivation (IMD) of parish, if known

Section 2: Your Church (continued)

How many Sunday services are held in the church? What type of services are they?

Are other services held in the church during the week? If yes what type of services are they?

What is the average adult attendance at the main weekly service?

What provision do you make for children and young people at your church?

How many people attended a service in the church on Easter Sunday last year?

In a few sentences please describe the church, its community and its life

Section 3: Your Project

What work are you proposing to carry out?

When is the work expected to start?

When is the work expected to end?

What is the total cost of the project?

How much are you requesting from us?

How will the balance be funded?

Which other organisations have you applied to for funding? What is the status of those applications?

How did you hear about Marshall's Charity?

Have you applied to us before? When?

Please provide the name and address of the architect or qualified person who will supervise the work and can certify the cost.

What work has been completed in the church in the last five years?

What other work are you planning to do in the church in the next five years?

Section 3: Your Project (continued)

How will the works benefit the mission and ministry of the church?

A large, empty rectangular box with a thin black border, intended for the applicant to provide a detailed answer to the question regarding the benefits of their project to the church's mission and ministry.

We cannot say yes to everyone. Please give particular reasons why we should consider awarding a grant to your church.

A large, empty rectangular box with a thin black border, intended for the applicant to provide specific reasons for why their church should be awarded a grant.

Section 4: Your Contact Details

Name of Contact Person

Position in Parish

Address

Telephone Number

Email Address

Section 5: Your Confirmation

I confirm that everything I have written on this form is true and accurate.

Name

Position in Parish

Date

Section 6: Data Protection Statement

The information provided in this form will be stored and used by the Charity in accordance with the Data Protection Act 1998. The information provided will be used to assess grant applications and monitor the use of grants. It will not be used for any additional purposes or disclosed to other third parties without your permission, except where this is required by law.

NOW: Save this form and then email it to:
grantoffice@marshalls.org.uk

or post it to:

**Grant Office
Marshall's Charity
66 Newcomen Street
London SE1 1YT**

**Remember to send your church accounts for
the past three years and other supporting documentation.**